

July 28, 1952

Professor Hugh E. Doveridge
Chairman of the Program Committee
Monmouth College Centennial
Monmouth College
Monmouth, Illinois

Dear Professor Doveridge:

Pursuant to your suggestion that I undertake the responsibility for a special event emphasizing chemistry I have consulted with my colleagues. They have assisted me in formulating the proposal which follows. In general the proposal is that a conference of college chemistry teachers be held on our campus and that the concluding meeting of this conference be held in conjunction with with the Illinois-Iowa Section of the American Chemical Society.

The proposal is divided into two parts. Part I is the program. Part II is the budget.

Part I

Conference of Chemistry Teachers

Theme: An Evaluation of the Teaching of Chemistry in Liberal Arts Colleges

When: October 31-November 1, 1952
(November 14-November 15, 1952)

Where: Monmouth College

Friday, October 31 (November 14)

<u>Time</u>	<u>Activity</u>	<u>In Charge</u>
1:00 p.m.	Registration, <i>Chemistry</i> Floor, <i>McMichael Science Hall</i>	Local Chemistry Staff
2:00 p.m.	General Meeting- Formation of Discussion Groups	E. L. Koenigsh, Professor of Chemistry, Ithaca College
3:30- 5:00 p.m.	Meeting of Discussion Groups	Every Chairman

<u>Time</u>	<u>Activity</u>	<u>In Charge</u>
6:30 p.m.	Dinner	Local Chemistry Staff
7:30 p.m.	An address related to conference theme	Suggested speakers: (1) A. E. Garbath, Ohio State U. (2) R. S. Hopkins, U. of Illinois (3) R. E. Sumnerbell, Northwestern <i>Dr. Lewis</i>
8:30-10:00 p.m.	Meeting of Discussion Groups	Group Chairmen

Saturday, November 1 (November 15)

8:00-10:00 Noon	Meeting of Discussion Groups	Group Chairmen
12:30 p.m.	Luncheon	Local Chemistry Staff
1:30 p.m.	An address related to conference theme	Suggested speakers: (1) Seymour Zolov, Institute of Purpur Chemistry (2) L. L. Gill, Michigan State College <i>Dr. Garrett</i>
3:00 p.m.	Reports of Discussion Groups	H. L. Hoesnick
4:00 p.m.	"The Chemical Profession and Liberal Arts Colleges"	Suggested Speakers: (1) H. E. Volviler, Abbott Laboratories (2) G. A. Thomas, Monsanto Chemical Company
5:30 p.m.	Dinner Meeting of Members of Conference and Members of Illinois-Iowa Section	Local Chemistry Staff
6:00 p.m.	Illinois-Iowa Section Meeting with Members of Conference and other Invited Guests	Suggested Speakers: (1) H. E. Volviler, Abbott Laboratories (2) G. A. Thomas, Monsanto Chemical Company

Part II

The budget:

The following assumptions were made in preparing this budget:

1. That invitations will be extended to professors and instructors of chemistry in liberal arts colleges in Illinois and the Midwest Conference.

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2. That the number in attendance will be about forty.
3. That Monmouth College will provide housing and three meals (two evening and one noon) without cost to the guests.
4. That the speakers designated as first choice in each case will be able to come.

<u>Speakers</u>	<u>Transportation</u>	<u>Housing</u>	<u>Meals</u>	<u>Honoraria</u>	<u>Totals</u>
Haenisch	\$40.00	\$12.00	\$12.00	\$25.00	\$101.00
Garrett	\$50.00	\$12.00	\$12.00	\$25.00	99.00
Lewis	\$25.00	\$12.00	\$12.00	\$25.00	74.00
Volwiler	\$15.00	\$ 6.00	\$ 6.00	\$25.00	52.00
<u>Other Expenses</u>					
Faculty Guests	-	\$25.00	\$120.00	-	145.00
Mailing Expenses	-	-	-	-	25.00
					<u>\$496.00</u>

I will be glad to meet with you to elaborate obscure points and to discuss in general the merits of this proposal.

Respectfully submitted,

W. S. Haldeman