

EXECUTIVE COUNCIL MEETING

Friday, October 10, 1975, 10:30 A.M.

Present: Donald Cook (President)  
Marvin Dixon (Secretary-Treasurer)  
Peter Hansen (Iowa)  
Tom Holloway (Missouri)  
William Martin (Illinois)  
Quentin Peterson (Past President)  
S. Mary Thompson (President Elect)  
Eugene Jekel (Hope College)

Order of Business:

1. Quentin Peterson moved the written minutes as circulated to the members of the Executive Council be accepted. The motion was seconded and passed.
2. Plans for the 1976 meeting at Hope College were discussed with Eugene Jekel. An attendance of 125-150 was projected. The Executive Committee listed several topic areas for Dr Jekel's consideration. In generating the program the Executive Committee recommended the use of the title. The question of a mixer was raised with an affirmative response from the Executive Committee. A possible date is October 8, 9, 1976.
3. The twenty-fifth anniversary of MACTLAC at Monmouth was discussed. It was noted that an effort should be made to obtain nominees for honorary members. The use of a scroll for honorary members was referred to Jack Cook to check on the type and costs of such documents from a certified company by checking with his registrar. The achievements could be listed in a letter.
4. Treasurer's Report (See Attached report)  
  
Bill Martin moved that MACTLAC deposit \$1,000.00 in a three year savings program. The interest from the deposit to be added to the operating fund.
5. The Executive Committee discussed the report from Bill Child, Chairman of the Nominating Committee. It was felt that a constitutional change making the Secretary-Treasurer position a three year position was unnecessary and that we would continue to follow tradition.

The names to be presented at the general business meeting are:

Marvin Dixon - Secretary-Treasurer  
Addison Ault - President Elect  
Sister Mary Thompson - President

The Executive Meeting was adjourned until 3:00 P.M.

EXECUTIVE COUNCIL: 3:00 P.M., October 10, 1975

Quentin Peterson reported on his placement service for members of MACTLAS. He recommended the use of a written form inquiring of planned needs or activities of members and/or member departments. He will supply the Secretary with the questions he feels need to be answered and that

these be included in the report of the 1975 meeting. Quentin will report his activities to the general business session. Jack re-appointed Quentin to be responsible for the placement service. Quentin accepted.

GENERAL BUSINESS MEETING, October 11, 1975

Dr. Jack Cook presided at the general business meeting. The minutes of the 1974 business meeting were read and approved. The Treasurer's report was approved.

The Nominating Committee of Bill Child, Quenton Peterson and Al Hansen presented the following slate of officers:

President - Sister Mary Thompson  
President Elect - Addison Ault  
Secretary-Treasurer - Marvin Porter Dixon

Nominations from the floor were requested. None were forthcoming; thus a motion that a unanimous ballot be cast for the slate presented by the Nominating Committee. The motion was seconded and passed.

The new State Representatives elected to three year terms were:

Dr. Patricia Fish - Minnesota  
Dr. Thomas Holloway - Missouri  
Dr. Arild Miller - Wisconsin

Jack explained that a provision for honorary and emeritus membership had been added to the recently amended constitution in its new printing but needed ratification by the organization. It was moved that Article II, Section 3 be passed. Following a second the Article passed.

A request was made for the nomination of individuals to become honorary members.

Berwyn Jones reported that a price break to small Liberal Arts Colleges on Chemical Abstracts is not to be. Other ways to obtain needed information were suggested. He recommends purchase of the sectional groupings of Chemical Abstracts (\$350.00) and then using a computer tape search through the Paper Institute, Appleton, Wisconsin. Mr John Church from the Paper Institute explained the service to the C. A. Discussion Group at this meeting. Further, Berwyn hopes to find funding to support a work shop on how to use the service. A mailing from the Paper Institute is to be expected by member departments describing the service. Berwyn will include a questionnaire in the mailing.

ARCHIVES

Arild Miller is the Chairman of the committee responsible for the Guidelines for the Archives. The Repository for the Archives is to be the Paper Institute, Appleton, Wisconsin. Dr. Miller reported that requests have been made for archiveal material. The Secretary in the report of the meeting is to further request for materials. Ben Shawver of Mommouth is to take Berwyn Jones' position on the committee.

PLACEMENT SERVICE

Quenton Peterson agreed to continue to coordinate the Placement Service.

He reported that of 125 cards sent concerning openings, 100 were returned. Information about 15 openings were mailed to approximately 20 MACTIAC members. Quentin recommends keeping a modest information sheet giving vital statistics, courses taught, specialities, notification of decision and nature of temporary position. The service is serving departments as well as the membership of MACTIAC. For information one should write to:

Quentin Petersen, Chairman  
Department of Chemistry  
Central Michigan University  
Mount Pleasant, Michigan 48859

### POLITICAL AWARENESS

The Executive Committee had not appointed a Political Awareness committee. Through membership activity, however, the following guidelines and thought concerning the committee were proposed.

1. A preference for the committee activity to be political awareness rather than political activity.
2. Certain administration in GLCA & <sup>ACM</sup>AMC are constantly aware of political activity and may be much more active than MACTIAC.
3. The Executive Committee is to appoint a Political Awareness Committee to:
  - a. make contact with GLCA, AMC, individuals in Washington, D.C., and others to see how MACTIAC could be of assistance and to see what program could be influenced by MACTIAC.
  - b. inform Department Chairmen of MACTIAC member institutions of legislation which could have impact on their programs so that each institution could decide the best course of action for themselves.
  - c. establish communication with other regional organizations.
  - d. Be established next year.

If members were interested they were to notify Jack Cook or Sister Mary Thompson indicating their willingness to serve.

### ANNOUNCEMENT

The next meeting to be held at Hope College, Holland, Michigan, with the twenty-fifth anniversary to be held at Monmouth College, Monmouth, Illinois in 1977.

### NEW BUSINESS

Sister Mary Thompson moved that a note of thanks and appreciation to Dr. Leland Johnson for his warm welcome on behalf of Drake and to Dr. Joe Woods and his faculty and staff for a pleasant and well planned meeting at Drake and for the free and open use of their fine facilities. The motion was seconded and executed with applause.

EXECUTIVE COMMITTEE

10-11-75

The meeting was called to order at 10:45 A.M. Present were:

Arild Miller (Wisconsin)  
Sister Mary Thompson (President)  
Peter Hanson (Iowa)  
Patricia Fish (Minnesota)  
Jack Cook (Past President)  
Bill Martin (Illinois)  
Tom Holloway (Missouri)

Bill Martin moved that MACTIAC accept the invitation of Carleton College as the meeting site for 1978. Peter Hanson seconded the motion and the motion passed.

It was further recommended that Carthage College be contacted for 1979 as a possible meeting site, that would their facilities yet be proffered at that date. Representatives from Carthage would be encouraged to attend a MACTIAC meeting the preceeding year.

We are in need of offers to host MACTIAC meetings for 1979, 1980, 1981, and beyond with the pattern being center-out center-out, etc. graphically.

The Political Awareness Committee was appointed as follows:

Jim Finholt - Carleton College Chairman  
Berwyn Jones  
Bill Martin

Jim Finholt, as Chairman, will contact the others concerning meetings, etc., and inform the President of MACTIAC. The President will have to closely watch the activities of the committee. In the initial stages, the committee is to be free to organize as they felt necessary with their organization plans, subject to review. Further, the Executive Committee will review the committee; approaches to and program with issue.

It was noted that the membership list needed to be up-dated for distribution.

With respect to meeting it was suggested that a Chairman and resources leader be awarded for each discussion. The Chairman would initiate the discussion and then act as recorder for the session. A brief written report could be filed with the Secretary.

The Executive Committee resolved to return to the traditional format for executive meetings.

Adjourned: 11:50 A.M.