September 20, 1971

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Dr. William C. Oelke Chemistry Department Grinnell College Grinnell, Iowa 50112

Dear Dr. Oelke:

One of the important events of this year's MACTEAC meet will be the election of President and Secretary ing will be the election of President-elect and Secretary-Treasurer. As you know, the latter office is a three-year term and in a sense is the most important in the organization. The White 146 Secretary holds us together via the mailing list, takes care of the finances, and keeps us abreast of what is happening in the organization. That office is also the most time-consuming and wel Routes can best be handled by someone who has access to a computer since the membership is now on punch cards.

Dr. Dick Bayer has asked that I chair the nominating committee and we are soliciting your help in identifying potential candidates. Would you please forward to me as soon as possible the names of persons you would like to suggest for these offices?

I look forward to seeing you at St. Olaf's on October 8.

Sincerely yours,

Sixter Elizabeth Kramer

Sister Elizabeth Kramer Professor of Chemistry Lee Shalone

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