

MINUTES OF THE NACTLAC BUSINESS MEETING HELD AT
LAKE FOREST, ILLINOIS

October 23-24, 1964

Executive Council Meeting, Friday, October 23, 10:30 A.M.

Present: P. Carnell (presiding), M. Allen (president-elect), J. Coutts (Illinois), J. Huselton (Missouri), E. Jacob (Iowa), R. Rosenberg (Wisconsin), C. Shiflett (Minnesota), W. Stratton (secretary). A. Snucker (Indiana) attended in the absence of E. Weaver.

Order of business:

1. The minutes of the ^{last} meeting were read and approved.

2. The secretary reported that, on the recommendation of the Executive Council, the manuscript of Quentin Petersen's talk on faculty research given at last year's meeting had been submitted to the Journal of Chemical Education. The editor has not yet made a decision on publication.

3. President Carnell appointed Robert Rosenberg as chairman of the nominating committee, consisting of the state representatives, to select a candidate for president-elect.

4. Plans were discussed for the meeting next year at Lawrence College in Appleton, Wisconsin. The dates were set for October 15-16. Robert Rosenberg will be program chairman.

5. Invitations were considered for the 1966 meeting. The Council voted to accept the invitation from Luther College in Decorah, Iowa.

6. The Council discussed the policy with regard to invitations which have not been accepted. It was agreed that there is no need to solicit invitations in the future because colleges with new facilities or with special events scheduled usually volunteer an invitation. It was recommended that each year the secretary should notify the department chairmen at all colleges who have submitted an invitation of the decision for the next year and ask whether they wish to keep the invitation open.

7. Arild Miller presented a report on the NACTLAC Teacher Placement Directory which he has been handling. A copy of this report is attached. During the three years since the directory was started, its utilization has decreased considerably. This may be due to lack of publicity and/or the new ACS directory of academic openings. The Council recommended that the Directory be continued for at least another year. The secretary will mention the Directory in the report of this meeting which is mailed to all members.

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8. Harry Lewis presented the report of the Committee to Review the Constitution. A copy of this report is attached. The Council recommends that this report be presented at the general business meeting for discussion, and then circulated to the membership. The proposed constitutional changes will be voted upon at next year's meeting. The Council expressed its gratitude to Harry Lewis and his committee for the comprehensive report.

9. A motion was passed that applications for associate membership which have been received in the last year should be selected with an explanation that the membership is becoming too large.

10. The Council recommended that the secretary should duplicate the NACTLAC membership list and distribute it at the annual meeting every other year.

11. The secretary presented a financial statement. Expenses during the past year have been slightly greater than the income from dues, however the Council does not feel it is necessary to increase the annual dues at the present time.

General Business Meeting, Saturday, October 24, 11:00 A.M.

1. The minutes of the meeting held last year at Wabash College were read and approved. The secretary read the minutes of the Executive Council meeting on Friday, October 23.

2. The following new state representatives to the Executive Council were appointed by the members present from their states:

Indiana - Philip Kinsey, Evansville College

Illinois - Leland Harris, Inor College

Iowa - William Deskin, Cornell College

Michigan - Irwin Brink, Kope College

3. On behalf of the nominating committee, Robert Rosenberg presented the following names for officers for next year:

President-elect - Courtland Agre, Augsburg College

Secretary-Treasurer - Wilmer Stratton, Marlham College

There being no other names offered, this slate was elected by unanimous ballot.

4. The secretary presented a report, in the absence of Arild Miller, on the status of the Teacher Placement Directory which Arild has handled for the last three years. A copy of this report is in the files. In the ensuing discussion suggestions were made (a) that schools should notify Arild when a person is hired as a result of this contact, and (b) that people who receive inquiries about openings should mention the existence of the Directory.

5. Harry Lewis presented the report of the Constitutional Review Committee. This report will be acted upon at next year's meeting.

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6. Harry Lewis presented the report of the Constitutional Review Committee. This report will be acted upon at next year's meeting.

6. Harry Lewis called the attention of NACFLAC members to the untimely death of Walter Thwaite during the past year. A motion was passed that the secretary be instructed to send a letter to the Research Corporation expressing our appreciation for Walter's great contribution to the vitality of NACFLAC and its member colleges.

7. A motion was passed that the secretary be instructed to write a letter of appreciation to the president of Lake Forest College for the excellent hospitality at this meeting.

8. Appreciation was expressed to Jack Coutts and his staff for having arranged a very fine meeting.

New Executive Council Meeting, Saturday, October 24, 12:30 P.M.

Order of business:

1. The secretary distributed to the state representatives lists of the colleges in their states which do not now have members in NACFLAC.
2. It was agreed that there is no need to send out Harry Lewis' report on the Constitution to all members. The secretary will mention in the mailed report of this meeting that the report is available from Harry Lewis for those who are interested. Members will be encouraged to send comments to the secretary for consideration by the Executive Council at the time of the next annual meeting.
3. The date for cut-off for associate members who have not paid current dues was changed to October 15, 1965.
4. The Council discussed the matter of dues. It was felt that dues should be increased to \$1.50 or \$2.00 per year in order to permit payment of expenses and perhaps honoraria for speakers. It was agreed, however, to postpone action on this until next fall.

Wilmer J. Stratton
Secretary-Treasurer