

FIDC 2018-2018 Year End Report

Submitted on (8/22/19) by Bradley E. Sturgeon, chair.

Committee Structure, Details, and Assignments

The committee was made up of 5 faculty members and Dean Willhardt (ex officio). No student members were assigned to the committee.

- Michelle Damian, History
- Julie Rothbardt, PEC
- Craig Vivian, Educational Studies
- Mike Nelson, Political Science
- Brad Sturgeon, Chemistry

Two of the members (Damian and Sturgeon) were on the 2016-2017 FIDC.

The following were the assigned committee members roles:

- 1) Chair of Committee; Sturgeon
- 2) Secretary of Committee; Nelson
- 3) Manager of Non-Science Funds: Vivian
- 4) Manager of Student Travel Funds: Damian
- 5) Manager of Faculty Development Funds: Rothbardt
- 6) Manager of Sabbatical Requests: ?
- 7) Manager of Public Affairs Fund: Sturgeon

Committee Business

In addition to the general work of the committee, the "processes document" was edited and can be found online at: http://esr.monmsci.net/wiki/index.php/FIDC_Processes_Document

This document was started with the 2016-2017 committee and continuous edits of the document have been vetted by FIDC committee members for ~2 years.

1) Faculty Position Requests

FIDC is to "recommend, in consultation with administrative officers, faculty replacements, new faculty positions or faculty reductions." FIDC made a general call for new faculty positions on 1/25/2019 (late, usually done in early Fall) with a due date of 4/1/2019.

Faculty replacements received due to faculty retirements and/or resignations included:

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Request for New faculty positions

FIDC reviewed X proposals requesting faculty and/or staff positions.

Outcome of the above requests:

Archaeologist – denied

Journalism – denied
Chinese-Japanese – denied
Inorganic Chemist – denied
Statistician/ Data Science – granted as part of new Data Science Major (note: proposal made a request to add a “minor” in Data Science.
Engineering – granted as a part of the new Engineering Major
Neuroscience – granted as a part of the new Neuroscience Major
Sports Analytics – no action taken

2) Faculty Course Release

FIDC reviewed multiple requests for course releases. As a reminded, these releases for “scholarly activity” may take the forms:

- Professional development
- Scholarly research
- Instructional development
- New course development

As one might expect, each proposal has significant merit. FIDC recommended proposals that showed the most benefit to the College. Recommendations were sent to the Dean and the Dean has made his selection.

3) Review of Crowdfunding Proposals

Crowd funding proposals were not shared with the committee.

4) Non-Science Equipment Fund (\$2,250 allocated)

The “call for proposals” for this small fund is done during the first faculty meeting. There are not many requests from this fund, since non-science departments have some operating budgets that cover small costs. This fund should be reviewed with CFO to see if there is a better way to allocate needed non-science equipment.

Additionally, the 2018-2019 committee should make a clear description of whether or not computers, laptops, tablets, etc can be purchased from this fund

The following proposals were funded.*

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5) Student Travel Funds (\$20K allocated)

Proposals funded through the Faculty-Student Travel Fund:

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6) Faculty Development Funds (\$20K)

Proposals funded through the Supplemental Faculty Development Fund:

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7) *Sabbatical Requests*

Multiple sabbatical requests were reviewed.

8) *Public Affairs Fund*

FIDC with the immense help of Karen Ogorzalek, Associate Dean of Students/ /Director of Campus Events reviewed X Public Affairs Fund proposals. As a reminder, the Public Affairs Fund is designed to support our academic community with educationally enriching programs that complement the College's mission and purposes. These funds are allocated one year in advance, although frequently there are some funds that can be requested in the current year.

Public Affairs Fund budgeted was \$32K (or \$36.7K ?).

Public Affairs Fund allocated ~\$24K.

Public Affairs Fund surplus to be allocated in 2018-2019 (pls verified thru Karen O)

The following events have been funded for the 2018-2019 academic year.

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It is recommended the all faculty given supplemental faculty development funds submit a short (1/2 page) report regarding these activities.

College Budgeting Process

FIDC is to work with the Dean and CFO in order to generate the "guidelines" associated with the requesting operating budgets. The following is an excerpt from this years "call for budgets:"

March is the normal time for cost centers to submit their budget requests. Usually, these requests are reviewed by the FID committee and recommendations are made the appropriate members of the administration. After discussions between Richard Marshall, Dean Timmerman and FID, a different approach to budget requests is being recommended for next year. All cost centers should assume that their budget for fiscal year 2018-2019 will be flat. This approach will eliminate the time and effort required to submit changes in budget requests in the face of high probability that very few, if any, such changes will be implemented in the next budget cycle. A cost center may submit a request at their option but they are not required to do so. Such requests should be focused on one-time-only events or highly unusual situations that necessitate immediate action. At this time, no budget cuts are being contemplated but flat budgets are expected. Given that flat budgets are expected, this process will save a lot of time and energy campus-wide.

As a result of the above "call" FIDC did not need to review any budget requests...YEAH!

Sincerely submitted,
Bradley E. Sturgeon