

Executive Committee Meeting of Sept. 12, 1955  
Held at Coffman Union,  
Univ. of Minnesota

Present: James Culbertson (Cornell<sup>200</sup>), president  
Paul Carnell (Albion<sup>Mich</sup>)  
Joseph Hazelton (Wm. Jewell Col.<sup>7th</sup>)  
William Larson (St. Thomas Col., St. Paul)

Others present

Ed Hamrick (for Eugene Weaver of Wabash Col.)  
Bernard Nelson (for Frank Green of Wheaton Col.)

Discussion

1. Program (tentative) submitted by Earlham College for the Oct. meeting was approved.
2. <sup>100</sup>Plan for devoting part of the forthcoming meeting to the topic of "High School Distinction Gleaned Between High School & College Chem. Teachers" was ~~discussed~~ considered to be unsuitable at this time. Feeling that it should be included among regular topics for the coming meeting.
3. Report of the treasurer was made.
4. The question of meeting discussion topics was raised: Should some of the topics be listed before the meeting, or should all of the topics be suggested at the general meeting. Feeling on this was mixed. Topics, however, will be listed before the meeting.
5. Should Ohio be included as a reg. member. Feeling was that it would make the Assoc. too large to handle at typical small school. No action taken.
6. Secretary was instructed to:
  - a) Make arrangements and get details about forthcoming meeting from Laurene Strong of Earlham Coll., such as travel & room reservation info.,

- b) Explain host inst. duties, ~~in~~ particularly concerning the report
- c) Set out an announcement of the meeting to all members, to include:
  - program
  - transportation inform.
  - reservation card
  - Request for discussion topic
  - Request for 1955 dues
- d) Inform council members of the next comm. meeting (7th, at 10:00).

6. Agenda for next Exec. comm. meeting.

- a) <sup>drafted -</sup> suggest policy for regular meetings
- b) Increase continuity of service of officers & council members.
- c) Associate membership.
  - 1- People interested should ~~initiate~~ make first move?
  - 2- Policy of dropping assoc. members with delinquent dues & attendance record.
- d) Official responsibilities & duties of host institution
- e) Meeting place for next year. { Weston Col.  
Belair Col.