

Report to the Executive Committee of MACTLAC

Placement Service 1976-1977

At the last annual meeting of MACTLAC, it was agreed that an "Awareness Letter" calling attention to the Placement Service would be sent to the entire membership shortly after the annual meeting. The purpose was to generate the maximum number of responses from MACTLAC faculty seeking positions. It was further understood that this mailing would be sent by low-priority mailing to save postage. Otherwise, the system in use in the previous year was to be left essentially unchanged.

In November all MACTLAC Chemistry Department Chairmen were again solicited by letter with respect to the availability of positions in their department and a return card provided for a response. Sixty-eight percent of the chairmen responded by the time that the second job listing was distributed. Due to the late publication of "College Chemistry Faculties" from which new faculty members and addresses had to be solicited, the "Awareness Letter" could not be distributed until somewhat later than was planned, so it is difficult to establish the impact that the letter had on inquiries. Sister Mary Thompson is to be greatly thanked for assuming this responsibility and distributing the letter.

Inquiries this year were received from twenty-two eligible candidates to whom two mailings were sent, listing a total of twenty-four openings (twenty-one at MACTLAC schools) in which they might be interested. Two openings for the second semester of the 1976-1977 year were received but were not listed due to the fact that distribution would have been too late to identify candidates. Following the distribution of the placement lists, another four positions at MACTLAC schools became open and I was notified of them.

Again, chairmen from a variety of schools called in in the late spring to request information on available candidates. This year, of the twenty-two persons to whom the lists were sent, eighteen returned the placement forms which were used in this telephone counseling. Of this group, seven wrote to me, as requested, when they had obtained a new position. The remaining eleven either did not obtain a position for the current year or did not respond with notification.

For some years now, we have identified significantly more positions than we have attracted inquiries regarding available positions. I cannot really interpret this piece of information but I continue to believe that the service does provide a route for both candidates and employers which, if not quantitatively dramatic, does assure both of those groups that they are aware of the situation within MACTLAC.

One continuing problem, which would have no way of affecting the number of inquiries, is that a high proportion of the listings are for temporary positions, often one year. The data I have described above provides me with no means for establishing how many of our MACTLAC faculty accepted jobs that they learned of through the Service.

Because I am leaving the chairmanship of the department at the end of this year, the resources for coordinating the Placement Service so generously provided by my department and support staff will not be available to me. Thus, I would like to recommend that the Executive Committee appoint a new coordinator of this Service and I recommend that it be one with adequate secretarial service available.

For the committee's edification and my successor's assistance, I have attached to this report a copy of all of the documents referred to above.

Respectfully submitted,

Q. R. Petersen, Coordinator

October 6, 1977