

CONSTITUTION OF THE  
NEW ENGLAND ASSOCIATION OF CHEMISTRY TEACHERS

ARTICLE I NAME

This organization shall be known as the New England Association of Chemistry Teachers.

ARTICLE II OBJECT

The object of this Association shall be to promote efficiency in the teaching of chemistry.

ARTICLE III MEMBERSHIP

Section 1. Any person interested in the teaching of chemistry is eligible to membership.

Section 2. Membership shall be of two kinds, Active and Honorary, as provided in the by-laws.

Section 3. The number of members in either of the two classes shall be unlimited.

Section 4. Application for membership shall be made through the Secretary to the Membership Committee. Favorable action on the application by the Membership Committee shall constitute election and the Secretary shall announce the action of the Committee at the next meeting of the Association and shall publish the name and official position of the newly elected member in the next issue of the REPORT.

ARTICLE IV OFFICERS

Section 1. The officers of the Association shall be a President, Vice-President, Secretary, Treasurer, Curator, and Auditor. The duties of the officers shall be as provided in the by-laws.

Section 2. The officers shall be elected at the Annual Meeting. At least two months prior to the Annual Meeting, the President of the Association shall appoint a Nominating Committee of three members which shall present a slate of nominees at the Annual Meeting. Further nominations may be made from the floor at the Annual Meeting.

Section 3. Officers elected at the Annual Meeting shall assume office on the first day of July following election.

Section 4. Vacancies among the officers, due to death or resignation, shall be filled by the Executive Committee.

## ARTICLE V ORGANIZATION

Section 1. The activities of this Association shall be conducted in geographical areas called Divisions. The Central Division shall include the State of Massachusetts east of a north and south line through Palmer and exclusive of Bristol, Plymouth, Duke and Barnstable Counties; the Northern Division, the States of Maine, New Hampshire, and Vermont; the Southern Division, the State of Rhode Island and Bristol, Plymouth, Duke and Barnstable Counties in the State of Massachusetts; the Western Division, the State of Connecticut and the State of Massachusetts west of a north and south line through Palmer.

Section 2. The activities of each Division shall be in charge of a Division Chairman who shall co-operate with the officers of the Association in carrying on the work in his Division.

Section 3. The Division Chairmen shall be elected at the same meeting as the Officers of the Association.

## ARTICLE VI MEETINGS

Section 1. There shall be at least one meeting each year in each Division, at such time and place as the Division Chairman, with the approval of the Executive Committee, shall determine.

Section 2. The Annual Business Meeting shall be held during the month of May or June.

## ARTICLE VII COMMITTEES

Section 1. The officers of the Association as listed in ARTICLE IV, Section 1, together with the Division Chairmen, the Chairman of the Board of Trustees of the Endowment Fund, and the Immediate Past-President shall constitute the Executive Committee.

Section 2. The Treasurer, Vice-President, and Division Chairmen shall constitute a Budget Committee. The Treasurer shall be Chairman of this Committee.

Section 3. The President, Secretary, and Treasurer shall constitute a Membership Committee which shall function as provided in the by-laws. The Secretary shall serve as Chairman of the Membership Committee.

## ARTICLE VIII PUBLICATIONS

Section 1. The Executive Committee shall, with the majority approval of the members present at the Annual Meeting, make suitable arrangements for the publication, regularly, of reports, official business, and news items. These shall be printed under the title REPORTS OF THE NEW ENGLAND ASSOCIATION OF CHEMISTRY TEACHERS.

Section 2. Reports of Committees, lists of members, and other material of interest to the members may be published at the direction of the Executive Committee.

## ARTICLE IX ENDOWMENT FUND

Section 1. The New England Association of Chemistry Teachers shall establish and maintain an Endowment Fund to which additions may be made by contribution, by bequest, by assessment on annual dues, or otherwise. The principal of this fund, with all additions, shall remain intact and separate from the general funds of the Association.

Section 2. The income only of the Endowment Fund may be expended. This income, (wholly or in part) shall be used primarily for improving and publishing the REPORTS of the Association, but, if any emergency or special need arises, all or any part of the current income may be used for that purpose upon an affirmative vote of not less than four-fifths of the Executive Committee and upon a majority approval of the Board of Trustees, these bodies sitting separately.

Section 3. The income from the Endowment Fund may not be carried over to be expended in the following year. Any of the unexpended balance of the income at the end of the fiscal year shall be added to the principal.

Section 4. The Board of Trustees of the Endowment Fund shall consist of three members. One to be elected by ballot at each Annual Meeting, for a term of three years. The members of the Board shall be eligible for re-election. In the event of a vacancy on the Board the President shall appoint a member immediately, with the approval of the Executive Committee, to serve until the next Annual Meeting.

Section 5. The Board of Trustees shall have charge of the campaign for raising funds and for the proper care of such funds; they shall be responsible to the Executive Committee of the Association. The members of the Board shall serve without pay. The Board of Trustees shall exercise due care for the investment of the funds entrusted to them and, in place of better advice, might be governed by the choice of securities allowed to the Savings Banks of Massachusetts.

Section 6. One member of the Board of Trustees shall be chosen by the Trustees as Treasurer of the Board of Trustees; he shall give bonds consistent with the amount of funds on hand, with surety; he shall receive all donations to the Endowment Fund and shall make disbursements by check from the income of the funds on authorization from the Executive Committee of the Association and approval of the Board of Trustees. All checks must be signed by the Treasurer of the Board and by one of the other members.

Section 7. The Board of Trustees shall make a report to the Association at each Annual Meeting of the Association and shall make a report to the Executive Committee at any meeting when so requested in advance by the President of the Association.

Section 8. The expenses of the Board of Trustees shall be paid by the Treasurer of the Association on approval by the President of the Association.

Section 9. The accounts of the Treasurer of the Endowment Fund shall be audited annually by the Auditor of the accounts of the Treasurer of the Association.

Section 10. The Treasurer of the Association shall transfer to the Endowment Fund annually two (2) per cent of the dues collected during the current fiscal year.

Section 11. If and when the New England Association of Chemistry Teachers shall cease to exist all monies in the Endowment Fund shall be transferred to the Publications Trust Fund of the Northeastern Section of the American Chemical Society to help promote the publication activities of the Northeastern Section.

#### ARTICLE X MISCELLANEOUS

Section 1. Fifteen active members at a regular meeting of the Association shall constitute a quorum for the transaction of business.

Section 2. The Constitution may be amended at the Annual Meeting by a two-thirds vote of the Active members present provided the proposed amendment has been brought to the attention of each member of the Association at least one month before the Annual Meeting.

Section 3. The fiscal year of the Association shall begin on the first day of July and end on the thirtieth of June.

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#### AMENDMENTS

May 5, 1946

VOTED: Upon motion it was voted to adopt the following Amendment to the Constitution: To strike out the word "and" and insert the words "and the Editor of the REPORT" in Article VII, Section 1, so that the section will read as follows:

#### ARTICLE VII

Section 1. The officers of the Association as listed in Article IV, Section 1, together with the Division Chairmen, the Chairman of the Board of Trustees of the Endowment Fund, the Immediate Past President, and the Editor of the REPORT shall constitute the Executive Committee."