

MIDWESTERN ASSOCIATION OF CHEMISTRY TEACHERS
IN LIBERAL ARTS COLLEGES

OFFICE OF THE SECRETARY-TREASURER
Carleton College, Northfield, Minnesota

1 September 1958

To: Members of the Executive Council
Subject: Interim Report

It is increasingly evident that MACTLAC has reached a stage which demands a more businesslike organization in this office. Consequently I have devised several forms, copies of which are enclosed, designed to bring us up to date and to keep us there. They are as follows:

(1) Census of Potential Membership: I am asking your help with this one. Enclosed is a number of copies sufficient for the coverage of your state along with a list of eligible colleges. I will greatly appreciate it if you will please send one of these forms to each college, with a covering letter requesting an early return. A complete census will help us to estimate the ultimate size of MACTLAC.

(2) Membership Application Form: Our present records contain hardly more than initials and last name and address of people who have been interested in MACTLAC. It is not always clear whether a person is an active or an associate member. At meetings, a potential member merely hands over a dollar and is admitted to active membership if he seems to qualify. At the last meeting we even failed to get the address of a new member (If any of you know L. Haines, please send his address!) This form will be filled out by all members, present and future, and will be kept in a permanent file.

(3) Meeting Registration Form: This will insure accurate records at annual meetings, will catch address changes, and will make the work of those conducting registration easier.

(4) Dues Return Envelope: Members who do not attend the annual meeting will receive these along with the annual report, with the hope that it will make it easy for them to send in their dues. At present we have far too many members delinquent in this respect. The secretary-treasurer's name will be rubber stamped on the front.

(5) Card File: A 3x5 card file will be used for quick reference at registration to determine dues delinquency, and as a convenient list for typists sending out mailings.

(6) Letterhead Stationary: Looks pretty official, don't you think?

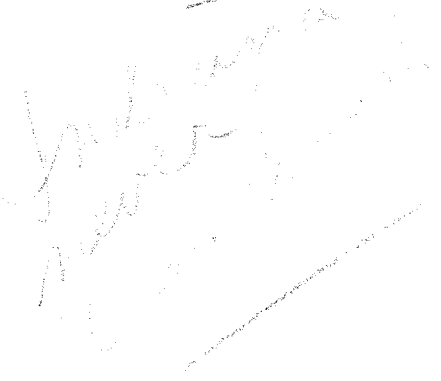
The treasury now contains more than \$300, and further increase is likely. We might try to devise intelligent ways to use part of this money for the improvement of MACTLAC. Bring some ideas to our coming council meeting.

I wish that you would give special thought to the form of our annual meeting. Some have felt that the discussion groups, while enjoyable, have not accomplished much because everyone comes to them "cold", and too much time is spent in getting started. Might we design a discussion group program with prechosen topics, letting selected members start them off with very short controversial talks?

Looking forward to seeing you at Beloit, I remain,

Sincerely,

Richard W. Ramette



LIBERAL ARTS COLLEGES IN THE MIDDLE WEST

Illinois

- | | |
|---|---|
| ✓ Augustana College
Rock Island | ✓ Millikin University
Decatur |
| ✓ Aurora College
Aurora | ✓ Monmouth College
Monmouth |
| ✓ Barat College of the Sacred Heart
Lake Forest | ✓ Mundelein College
Chicago |
| ✓ Blackburn College
Carlinville | ✓ North Central College
Naperville |
| ✓ Bradley University
Peoria | ✓ Olivet Nazarene College
Kankakee |
| ✓ Carthage College
Carthage
<i>DePaul Univ.</i> | ✓ The Principia
Elsah |
| ✓ Elmhurst College
Elmhurst | ✓ Quincy College
Quincy |
| ✓ <i>Eureka College, Eureka</i>
✓ Greenville College
Greenville | ✓ Rockford College
Rockford |
| ✓ Illinois College
Jacksonville | ✓ Rosary College
River Forest |
| ✓ Illinois Wesleyan University
Bloomington | ✓ St. Francis, College of
Joliet |
| ✓ Knox College
Galesburg | ✓ St. Francis Xavier College for Women
Chicago |
| ✓ Lake Forest College
Lake Forest | ✓ St. Procopius College
Lisle |
| ✓ MacMurray College for Women
Jacksonville | ✓ Shurtleff College
Alton |
| ✓ Maryknoll Seminary
Glen Ellyn | ✓ Wheaton College
Wheaton |
| ✓ McKendree College
Lebanon | |

Indiana

Anderson College
Anderson

DePauw University
Greencastle

Earlham College
Richmond

Evansville College
Evansville

Franklin College
Franklin

Goshen College
Goshen

Hanover College
Hanover

Huntington College
Huntington

Indiana Central College
Indianapolis

Manchester College
North Manchester

Marion College
Marion

Oakland City College
Oakland City

St. Joseph's College
Collegeville

St. Mary-of-the-Woods College
St. Mary-of-the-Woods

St. Mary's College
Notre Dame

Taylor University
Upland

Valparaiso University
Valparaiso

Wabash College
Crawfordsville

Iowa

✓ Briar Cliff College
Sioux City

Buena Vista College
Storm Lake

✓ Central College
Pella

✓ Clarke College
Dubuque

✓ Coe College
Cedar Rapids

✓ Cornell College
Mt. Vernon

✓ Drake University
Des Moines

✓ Dubuque, University of
Dubuque

✓ Grinnell College
Grinnell

✓ Iowa Wesleyan College
Mt. Pleasant

✓ Loras College
Dubuque

✓ Luther College
Decorah

✓ Morningside College
Sioux City

Parsons College
Fairfield

✓ St. Ambrose College
Davenport

✓ Simpson College
Indianola

✓ Upper Iowa University
Fayette

✓ Wartburg College
Waverly

✓ Westmar College
Le Mar

✓ William Penn College
Oskaloosa

Michigan

✓ Adrian College
Adrian

✓ Albion College
Albion

✓ Alma College
Alma

Aquinas College
Grand Rapids

✓ Calvin College
Grand Rapids

Emmanuel Missionary College
Berrien Springs

Hillsdale College
Hillsdale

✓ Hope College
Holland

✓ Kalamazoo College
Kalamazoo

✓ Marygrove College
Detroit

✓ Mercy College
Detroit

✓ Nazareth College
Nazareth

✓ Olivet College
Olivet

St. Mary's College
Orchard Lake

Sienna Heights College
Adrian

Minnesota

✓ Augsburg College
Minneapolis

✓ Bethel College
St. Paul

✓ Carleton College
Northfield

✓ Concordia College
Moorhead

✓ Gustavus Adolphus College
St. Peter

✓ Hamline University
St. Paul

✓ *Macalester College, St. Paul*
St. Benedict, College of
St. Joseph

✓ St. Catherine, College of
St. Paul

✓ St. John's University
Collegeville

Saint Mary's College
Winona

✓ St. Olaf College
Northfield

✓ St. Scholastica, College of
Duluth

St. Teresa, College of
Winona

✓ St. Thomas, College of
St. Paul

Missouri

✓ Central College
Fayette

Conception Seminary
Conception

Culver-Stockton College
Canton

Drury College
Springfield

Lindenwood College
St. Charles

✓ Missouri Valley College
Marshall

✓ Park College
Parkville

Rockhurst College
Kansas City

St. Teresa, College of
Kansas City

✓ Tarkio College
Tarkio

Westminster College
Fulton

✓ William Jewel College
Liberty

Wisconsin

ALVERNO (Milwaukee)

✓ Beloit College
Beloit

✓ Cardinal Stritch College
Milwaukee

✓ Carroll College
Waukesha

✓ Lawrence College
Appleton

✓ Marian College
Fond du Lac

Milton College
Milton

✓ Milwaukee-Dowder College
Milwaukee

Mission House College
Plymouth

✓ Mount Mary College
Milwaukee

✓ Northland College
Ashland

Northwestern College
Watertown

✓ Ripon College
Ripon

✓ Saint Norbert College
West de Pere

✓ Viterbo College
LaCrosse